

# “THE ELITE”

## What's Included:

- LLC Registration: Filing with the Secretary of State (the entity that separates your business liabilities from your personal assets).
- EIN Application: Obtaining your Employer Identification Number from the IRS (your business tax ID—required to open a bank account and issue professional invoices).
- DUNS Number - Let your business stand on its own two feet. A Dun & Bradstreet D-U-N-S® Number is a unique business ID used to build business credit, verify legitimacy, and qualify for supplier accounts, financing, and certain contracts.

## Digital Presence:

- Premium Logo - or Logo Re-design.
- Google Business Profile: Setup of photos, hours, and reviews (84% of consumers search Google before hiring).
- Yelp Profile: Optimization for local lead generation.
- Professional Business Email (No more @gmail.com).
- Premium Professional Email Signature: A polished look for every outgoing message.
- Social setup: Facebook Business Page, Instagram, Tik Tok: A dedicated social presence for your brand.
- Professional Photography Session (Studio and On-Site): Images for your website, social media and proposals.
- (2) Branded Shirts
- (2) Branded Caps
- (250) Business Cards
- Professionally built webpage.
- (1) Year Free website domain.

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## Operational Tools:

- Custom Professional Estimate Templates: Excel-based templates ready to send to clients.
- Custom Invoice Templates: Streamlined billing to ensure you get paid on time.
- Secure Password Vault: We set up a centralized, secure access point so you always maintain total control of your digital assets.
- Bookkeeping spreadsheet.
- Project Specific Profit and Loss Tracker.
- Project Specific Expense Tracker.
- Client outreach email template.
- Client follow-up email template.
- Basic Contract: Without a contract, you work on verbal agreements- those don't hold up in court.
- Change Order: Scope changes - one of Contractors' biggest profit killers).
- Purchase Order -
- MSA (Master Subcontractor Agreement) - A contract for you and your subs.
- Conditional & Unconditional Lien Waivers: Protect your payment and give your clients confidence.
- General Liability Insurance Quote - Industry Specific.

## Supplier Access

- Account with (5) Key Suppliers in YOUR Industry (wholesale pricing, not retail, on credit terms).

## Consulting:

- 1-Hour Initial Diagnosis: We identify exactly what you need and the order of priority.
- 1-Hour "Next Steps" Consultation: Walk away with a clear roadmap, not more questions.
- (2) 1-Hour Follow up Consultation: We review where you stand and re-direct as needed. We don't just give you the roadmap, we walk it with you.

**Set Your Appointment Today!**



2026

# Thank You For Believeing in YOU!



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